



Titre :

Housing Services Internal Policy, Social Services Department, Offers

Policy NO. :

SL 018

Revisions:

July 17th, 2017

January 11th, 2024

Effective Date :

December 1st, 2012

Date

Applies to :

The policy and procedures contained in this document apply to the following Housing Providers:

- Municipal & Private Non-Profit;
 - Public Housing;
 - Rent Supplement*.

*incl. former OCHAP/CSHP

Table of Contents

1. Purpose of the policy 3

2. Definition 3

3. Action to be taken..... 3

4. Conclusion 3

5. Legislation..... 3

6. Questions 3

1. Purpose of the policy

This rule has been put in place to standardize the offers of units meeting the occupancy standards.

2. Definition

A household ceases to be eligible for rent-geared-to-income assistance if the household refuses an offer by the service manager for such assistance in a unit in the service manager's service area that:

- (a) meets the service manager's occupancy standards; and
- (b) is in a housing project for which the household has expressed a preference.

3. Action to be taken

If an applicant refuses the offer, he will be removed automatically from the waitlist. To be put back on the list, the tenant must fill out a new application form and this will put him/her at the bottom of the waitlist.

4. Conclusion

This policy becomes effective immediately.

Failure to comply with this policy is a violation of the *Housing Services Act, 2011* and is subject to penalties under this *Act*.

5. Legislation

- *Services Act, 2011, s. 42*
- *O. Reg. 367/11, s. 39*
- *O. Reg 318/19, s. 32.2*

6. Questions

If you have questions about this document, please contact your Housing Services Manager at the United Counties of Prescott and Russell.

APPROVED BY: Original copy signed by Sylvie Millette

DATE: _____